

## **PTFA Meeting Minutes – 14<sup>th</sup> May 2026**

Present: *SR, BHD, SC, JB, BL, JH, DT, MS, OT*

Apologies: MP, LE & CS

### **Bank balance**

£11,147.09

£285.76 cash

OT checking photographer cost (£200) No payment asked for as yet.

Outstanding:-

- Storage units were approved and have been ordered.
- TV was approved but hasn't been bought – OT to chase this up.

PFTA covered Harlow Carr coach cost £225.

### **Requests from school**

£120 entry cost for Year 6 children for Lightwater Valley – approved

£250 inflatable whole school house point treat – approved

£74.99 new bunting and poles – approved

£66.00 Feast Day art frames - approved

£50 new books requested by JG - approved

SR has proposed a permanent forest structure. KH has been consulted and is happy. JB has started looking into this with initial quote from Little Hat Tipi at £7062.00 inc VAT with an annual maintenance fee TBC. 7.5 metres in size. This should last several years. PTFA were happy in principle given the resurfacing of the playground is on hold; however, JB to source 2 more quotes then send links out for further discussion. JB to speak to LE. Site visit would be needed.

School would order and PTFA would pay. OT to look into when next VAT quarter ends.

### **Feast Day**

Marquee: using original, large marquee. SR to donate bar marquee with IR to set up.

JT to co-ordinate marquee set up on the Friday night.

JB sending out bottle donation message.

POS App being used for raffle sales - £5 per strip.

Wristbands £12 each but school families will get a slight discount at £10 each as a thank you for their food donations/time.

M&M (Vicarage Cottage) to judge fancy dress – TBC

Food: Pool Bridge then pizza van arriving 5pm

Entertainment: 6.30pm Tug of War, 1<sup>st</sup> band playing from 4.30 for 2 hours (£300 approved) and second band playing from 7pm for 2 hours (£300 approved). TS music TBC.

Live music must finish at 10pm.

TEN: It was discussed that it needed to be someone there throughout the event who applied so SR volunteered to organise.

It was discussed that it is illegal to bring your own alcohol to this event. JB to notify village and PTFA to 'police' this as best as possible on the day.

CS organising bar and stalls staff.

Track to be shut off.

Official provisional parking is the Garden Field but JB to confirm. It was suggested that some of the older children could wear hi-vis and direct cars away from the Green. KK has hi-vis.

Raffle (update by SC): Newby Hall tickets, Betty's hamper, kids scooter (TBC), Web adventure tickets, Troubadour bag from SJ, Jorvik ticket, Piglets ticket, Johnsons plants (TBC), cricket tickets and £500 cash prize approved. More donation messages to go out (Vic).

PTFA approved debit card for SR to store safely for pre-purchases (e.g Feast Day alcohol).

PFTA approved purchase of 6 sets of Bavarian bar tables at £112 each. SR ordering and storing until Feast Day then requests they are stored elsewhere.

Lock up to be tidied out - JB, MS and JH to organise.

**Scarecrow Day** – 19<sup>th</sup> September (11-4 as last year).

Discussed whether this should go ahead as only had 12 responses but it was agreed we would go ahead and target more potential volunteers to get involved nearer the time.

JB to advertise on social media.

BHD to provide more details to those involved.

Event will be discussed further at next meeting e.g. tea/coffee etc

**AOB**

Cover for green TBC

Leavers – school buying teddies, PTFA sorting plates and books - JB to message BHD to ask mums for info needed.

**Next meeting date is 2<sup>nd</sup> July with venue TBC.**