

Minutes of PTFA Meeting

Held: 18th September 2025 @The Alice Hawthorn

Attendees

(Chair) (JB)

(Treasurer) (SLR)

(Vice) (MS)

(VL)

(CF)

(Head Teacher) (LE)

(MP)

(BHD)

(JH)

(SC)

(KH)

Apologies

(SR)

(SJ)

(KM)

(CS)

1. Update from Treasurer:

Bank balance £17,969.65

Cash balance £171.44

Outstanding Commitments £4,899.73

2. Requests from School

Technology Update (iPads/Chrome Books) £3,000

Storage Units for Key Stage 1 2x Units £1,000 (max)

Early Years smaller TV £500 (max)

3. Scarecrow Trail

Discussion regarding weather! 18 Scarecrows in production.

Tea & Coffee - CS

Plug from Little Plum

Update Risk Assessment re Tea, Coffee, hot water.

Updates for Zettle to SLR. Float.

Appeal for Cakes & Produce.

4. Bonfire Night

Site Plan required by PC & Insurance – JH to provide

Insurance £400 Agreed

SLR to send out email regarding donations for Fireworks

CS – Providing Sparkler Stand

Buckets – Brenda & SLR

Pool Bridge Farm to do the food – Must provide own gazebo – Pulled Pork & Hot Dogs

TEN – KM

Fire monitoring & Clear Up Team

5. Christmas Party

FC – JB to book the same as last year

LE confirmed School end time as 1:15pm

Snow Machine?

Snow Globes?

6. AOB.

Bake Sale – October Half term 23/10 (after Harvest festival)

AGM – Tuesday 11th November 3.30pm – Following Remembrance Day Activities

Feast Day - Different band for the evening & Pizza Wagon